

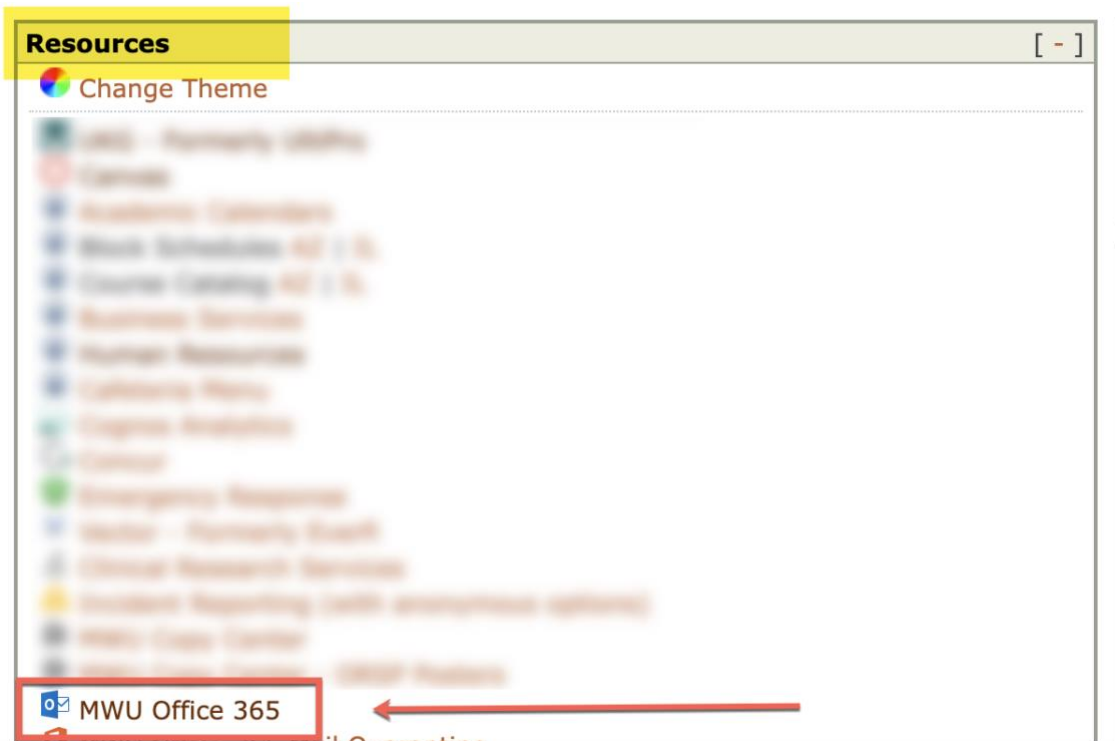
## ACCESS YOUR MWU STUDENT EMAIL ACCOUNT


Learn how to access your **MWU Student Email Account**.

Midwestern University student email accounts are **created 24 hours AFTER your matriculation has been paid**. If you have not made this payment, then **you will not be able to access your email** in addition to other online resources within the **MWU Student portal**.

### GET STARTED

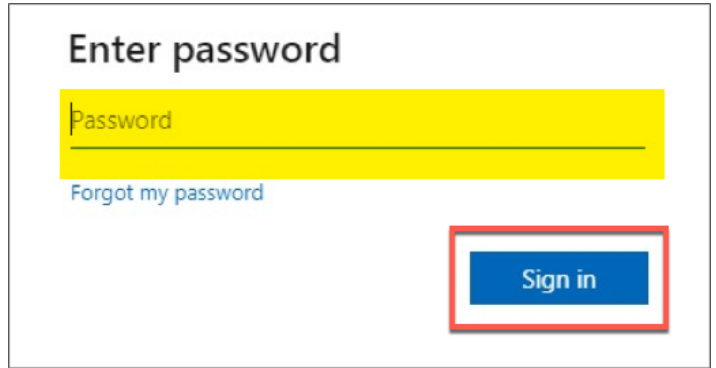
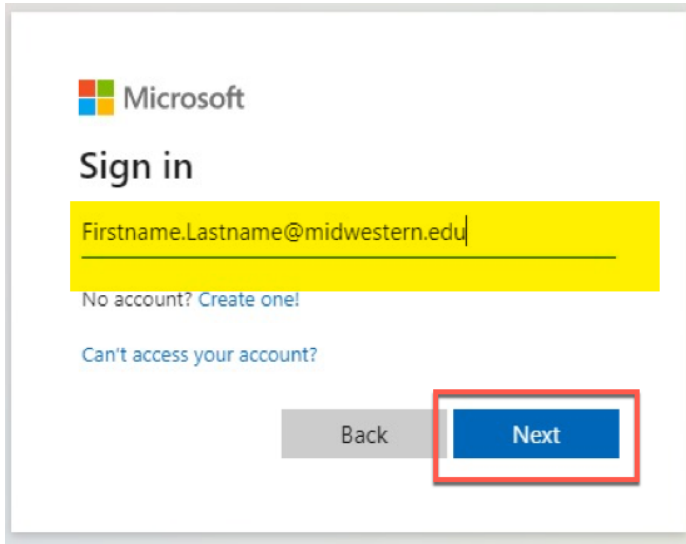
1. Log into **MWUNet** to access your student account by visiting: <https://online.midwestern.edu> .
2. On the student **MWUNet** main dashboard you will see a series of organized links.
3. Locate **Resources** and click the **MWU Office 365** link (  **MWU Office 365** ).
  - This link will take you to the **Microsoft Login** page for **ALL** Microsoft applications including **Word, PowerPoint, Excel, Outlook** (email).
  - If you would like to access your **MWU Microsoft account** without having to log into the student portal first, you can also go to <https://portal.office.com>



4. Clicking the **MWU Office 365** link (  **MWU Office 365** ) will take you to a **Microsoft** login screen. Enter in your MWU email address ([StudentPortalName@midwestern.edu](mailto:StudentPortalName@midwestern.edu)) and click the **Next** button.

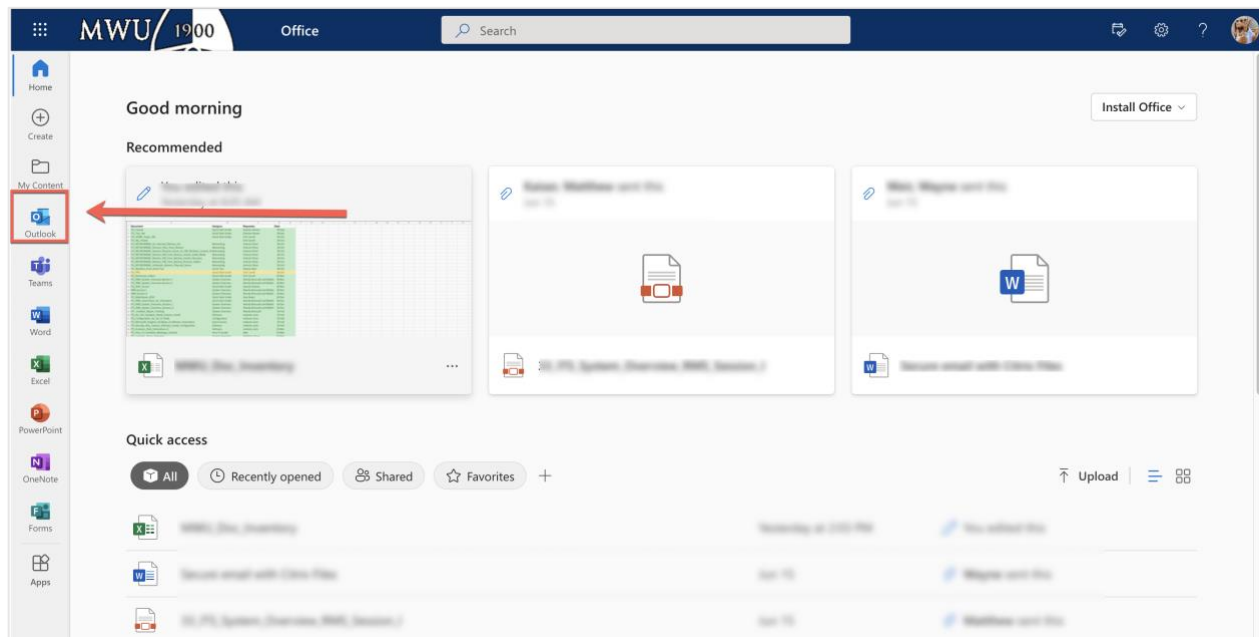
**IMPORTANT:** This will be the username you log into your **MWU student portal** with followed by **@midwestern.edu** .

5. Enter your password once redirected to the **Enter Password** window. Use the same password you use to log into your **MWU Student Portal Account** and click the **Sign In** button.



6. Select **YES** or **NO** when prompted if you want to **Stay Signed in?**
7. If successfully logged into your **MWU Microsoft account** you will see a list of all available **Microsoft** applications along the left-hand side.

8. To access your **MWU Student Email Account** click the **Outlook** icon (  ).



## SUPPORT

If you need further support or have questions about access your **MWU Student Email Account**, get in touch with the Midwestern University Information Technology Support Center. Call 623-232-4357 or email [support@midwestern.edu](mailto:support@midwestern.edu).

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